



**PURCHASING OFFICE
CITY OF AUSTIN, TEXAS**

Solicitation: RFQS 8100 JTH4005 Addendum No: 3 Date of Addendum: September 20, 2021

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Clarifications:

II. Questions:

Q1. Can we include a cover letter, front and back covers and a table of contents?

A1. Yes, you may include a cover letter, front and back covers and a table of contents with your package.

Q2. In Section 10.2.2.5, the RFQ states that we must "Provide a list of clients currently under contract with Proposer for consulting services as of the date Proposer's response to this RFQS is submitted". Are these financial contracts only, or all contracts? Do they have to be ongoing or completed, or both?

A2. The list of clients currently under contract with Proposer for consulting services as of the date Proposer's response to this RFQS must include only ongoing, financial contracts.

Q3. The RFQ does not state where the Offer and Certifications should go in the Statement of Qualifications. If it was not specified, would it be acceptable to put them in an Appendix?

A3. The placement of the Offer and Certifications is not specified but it would be acceptable (but not required) to put it with your Appendix. The document must be signed.

Q4. Will the City be releasing the minutes from the City's Pre-Offer meeting in an addendum or a recording?

A4. The City will not be releasing minutes from the City's Pre-Offer meeting in any form.

III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.